

## 2 Governance

### 2.1 Overview

The Illinois TICIP addresses interoperable communications equipment and planning for the State. Though each agency, discipline, and jurisdiction participating in this plan is unique regarding its own interoperable communication needs and capabilities, the fact that they are all State level entities and may at times share incident/event responsibilities allow them to develop a single, consolidated TICIP rather than several individual, potentially incompatible plans.

The TICIP therefore consolidates information across agencies, disciplines, and jurisdictions by documenting State agency communications capabilities in order to provide a usable and accurate tactical incident response tool.

The TICIP was developed under the authority of the Statewide Interoperable Executive Committee (SIEC). The SIEC was established by statute in 2006 and is recognized as the governance body for all interoperable communications in the State of Illinois. On March 19, 2009 the SIEC appointed members to the SIEC Statewide TICIP Working Group. The kick off meeting of the Statewide TICIP Working Group was held March 23, 2009 where several Metropolitan Statistical Area (MSA) representatives joined state agency representatives from the following public safety and public service disciplines

- Communications
- Critical Infrastructure/Utilities
- Emergency Management
- Transportation
- Emergency Medical Services
- Fire/Rescue
- Information Technology (IT)
- Investigations and Intelligence
- Law Enforcement
- Military
- Nongovernmental Organizations (NGOs)
- Public Health
- Public Works
- Hospitals
- Corrections

## **2.2 Governing Body: Illinois' State Interoperability Executive Committee (SIEC)**

The SIEC is comprised of eighteen voting and twenty non-voting organizational representatives:

### Voting Members

- Illinois State Police – Chair
- Illinois Emergency Management Agency – Vice Chair
- Illinois Fire Chiefs Association
- Illinois Association of Chiefs of Police
- Illinois Sheriffs Association
- Illinois Association of Fire Protection Districts
- Illinois Office of the State Fire Marshal
- Illinois Secretary of State Police
- Illinois Department of Public Health
- Illinois Law Enforcement Alarm System
- Illinois Terrorism Task Force
- Emergency Medical Services
- Mutual Aid Box Alarm System
- Federal Agencies
- St. Louis Metro UASI
- Chicago Area UASI
- Cook County Sheriff
- Chicago OEMC

### Non-Voting Standing Committee – ADVISORY COMMITTEE

- IREACH Chair
- ITTF Communications Committee Chair
- ISPERN Chair
- IESMA Chair
- Region 54 Chair
- Region 13 Chair
- MERCI representative
- American Red Cross
- Private Sector Representative
- APCO – Illinois President
- NENA – Illinois President

### Non-Voting Standing Work Groups

- Governance
- Standard Operating Procedures
- Technology

- Training & Exercises
- Usage

## 2.3 Illinois Governance Organization Chart



## 2.4 Membership

Appendix A provides POC information for members of the governing body.

## 2.5 Responsibilities of the SIEC regarding the TICP

The SIEC will:

- Promote interoperable communications in collaboration with the ITTF Communications Committee and the Statewide Interoperability Coordinator (SWIC).
- Maintain, review and update the TICP in collaboration with the SWIC as set out in Section 2.6. Disseminate updated plans to all participating agencies.
- Establish training requirements in support of the TICP.
- Re-evaluate State agency requirements as technology evolves and circumstances dictate.
- Review issues presented by the SWIC regarding conflicts or non-compliance with current standards or initiatives related to SOPs created by the included agencies..

The SIEC in collaboration with the ITTF Communications Committee will:

- Promote the training of all radio users and communications personnel.
- Initiate Memoranda of Understanding (MOUs) and Agreements for interoperable communications.
- Promote regular interoperable equipment/solutions testing, assist agencies with test evaluations, and disseminate the results.
- Coordinate acquisition, upgrades and sustainment of interoperable communications equipment.

## 2.6 SIEC Meeting Schedule

The SIEC meets regularly on the 3<sup>rd</sup> Thursday of each month or as published by the secretary of the Committee.

## 2.7 TICP Maintenance and Update

The SIEC has the responsibility to review this document at a meeting called annually by the TICP POC. The SIEC will poll participating agencies and obtain updated agency TICP information by December 31 of each year. It will incorporate current information into a revised TICP by March 31 of each year or as critical updated information is identified.

Updates to this document can be recommended by any of the participating agencies as incidents or events occur which require changes to achieve greater interoperability. Requests for modifications or additions should be submitted to the TICP POC for distribution to the SIEC.

Agencies participating in this plan will be formally notified of any annual changes and within 60 days of any approved modifications or additions to this TICP due to off cycle changes approved by the SIEC.

## 2.8 Agency Responsibilities and Rights

Agencies will retain the following rights and responsibilities:

- Agencies are responsible for considering (in coordination with their respective legal mandates) and, if agreed to, complying with recommendations, MOUs and Agreements developed by the SIEC.
- Authorized representatives of agencies participating in this plan have the authority to request the use of equipment identified within this TICP, including systems and mobile assets, in accordance with Standard Operating Procedures (SOPs) governing use of the asset.
- Agencies reserve the right to recall their interoperable communications assets at any time.
- Agencies have the responsibility to provide timely notification to the TICP POC of any changes, additions to or decommissioning of their interoperability equipment, policies, procedures or points of contact.
- Where applicable, agencies will be responsible for consistently maintaining, testing, and exercising connectivity to interoperable communications.
- Agencies retain the right to decide when and where to participate in interoperable communications.
- Agencies have the responsibility to develop and keep current internal standard operating communication procedures and retain the authority to adopt policies and procedures and to manage their internal day-to-day and tactical communications including dispatch.

## 2.9 Prioritization and Shared Use of State Interoperability Assets

In response to events or incidents which cross over agency responsibilities, there will potentially be competing demands and priorities for interoperable communications assets.

Until such time as Incident Command is established, the lead agency designee (i.e., communications supervisor/command personnel), in cooperation with assisting agencies, will have the authority to designate the use of interoperable assets. Once Incident Command has been established, the Incident Commander, Logistic Section Chief, or Communication Unit Leader (COML), when designated, directs the further coordination and delegation of the interoperable communications assets assigned to the event or incident in question.

Agencies should judiciously activate needed interoperable assets so as to both effectively respond to the event and/or incident and also minimize any negative impact on surrounding agencies or jurisdictions. Specifically, interoperable communications should

be attempted with the following order of deployment in mind (subject to the involved agencies' discipline/responsibilities and the nature of the event/incident):

1. Leverage face-to-face communications wherever appropriate. For example, co-location of all Command and General Staff at the Incident Command Post (ICP) provides the best direct communications and reduces the demand on interoperability resources.
2. Employ local communications assets until such time as either those assets become taxed or inadequate based on the nature and/or scope of the incident.
3. Since state agencies are users of a shared platform (STARCOM21), utilize that platform to establish interoperable communications on common talkgroups.
4. If response agencies operate on disparate systems, utilize shared or mutual aid channels to establish interoperable communications.
5. If response agencies do not share systems or channels, utilize a gateway solution to establish interoperable communications.
6. Where interoperable communications cannot otherwise be established between response agencies, utilize swap or cache radios to establish communications for responders.
7. Other non-public safety common carrier communications mediums.
8. If no other method of interoperability can be established, relay communications through staff members (runners).

When the same resources are requested for two or more incidents, resource assignments should be based on the priority levels listed below:

1. Disasters, large scale incidents, or extreme emergencies requiring mutual aid or interagency communications.
2. Incidents where imminent danger exists to life or property.
3. Incidents requiring the response of multiple agencies.
4. Pre-planned events requiring mutual aid or interagency communications.
5. Incidents involving a single agency where supplemental communications are needed for agency use.
6. Drills, tests and exercises.

In the event of multiple simultaneous incidents within the same priority level, the resources should be allocated with the following priorities in mind:

1. Incidents with the greatest level of exigency (e.g., greater threat to life or property, more immediate need, etc.) have priority over less exigent incidents.
2. Agencies with single/limited interoperable options have priority use of those options over agencies with multiple interoperable options.
3. When at all possible, agencies already using an interoperable asset during an event should not be redirected to another resource.

Reference to applicable policy documents, governing documents, MOUs, and sharing agreements can be found in Appendix H.